

Continuing Education Speaker's FAQs

Can you provide clarification of what a Relevant Financial Relationship means on the [Disclosure of Relevant Financial Relationships Form](#)?

Please refer to the [ACCME's clarification](#). If you require assistance determining if a relevant financial relationship exists and needs to be disclosed, please contact SHO's CE Program Administrator at 317-695-5222, or by email at ce@suburbanhealth.com.

I recently divested my relationship with a commercial interest. Do I still need to disclose that relationship on the [Disclosure of Relevant Financial Relationships Form](#)?

Yes, relevant financial interests must be disclosed to the audience for 12 months.

I have no relationship with a commercial interest. Do I still have to complete a [Disclosure of Relevant Financial Relationships Form](#)?

Yes, the ACCME requires speakers to disclose any [relevant financial relationship](#), even when there is nothing to disclose. SHO, as a CE Provider, also is required to disclose the information to the audience.

Why do I have to submit my presentation prior to the activity date?

SHO's policy is to conduct a peer-review of all educational materials prior to the activities to ensure compliance with the ACCME, ANCC, NASW, and ASWB requirements. In cases where ABIM MOC points are offered, the ABIM requires a peer review of two qualified clinicians prior to the presentation.

Can I change any of my slides after I have submitted them for review?

Yes, you may make minor changes to your slides, but you should bring this to the attention of SHO's CE Team prior to your presentation and allow them the opportunity to review the changes. All changes are expected to conform to the requirements you previously agreed to when completing and submitting the [Disclosure of Relevant Financial Interest Form](#).

May I use product logos in my presentation?

No, according to the ACCME's [Standards for Commercial Support](#), logos are not allowed in the presentation.

Can I use trade names of medications in my presentation?

Using trade names of medications in a presentation is strongly discouraged as it may promote bias. When possible, generic names should be used. If there is no generic name available, the content must include trade names from several companies, not just one company. For further information, refer to the ACCME's [Standards for Commercial Support](#).

Additional questions may be submitted to the CE Program Administrator by calling 317-692-5222, or by email at ce@suburbanhealth.com.