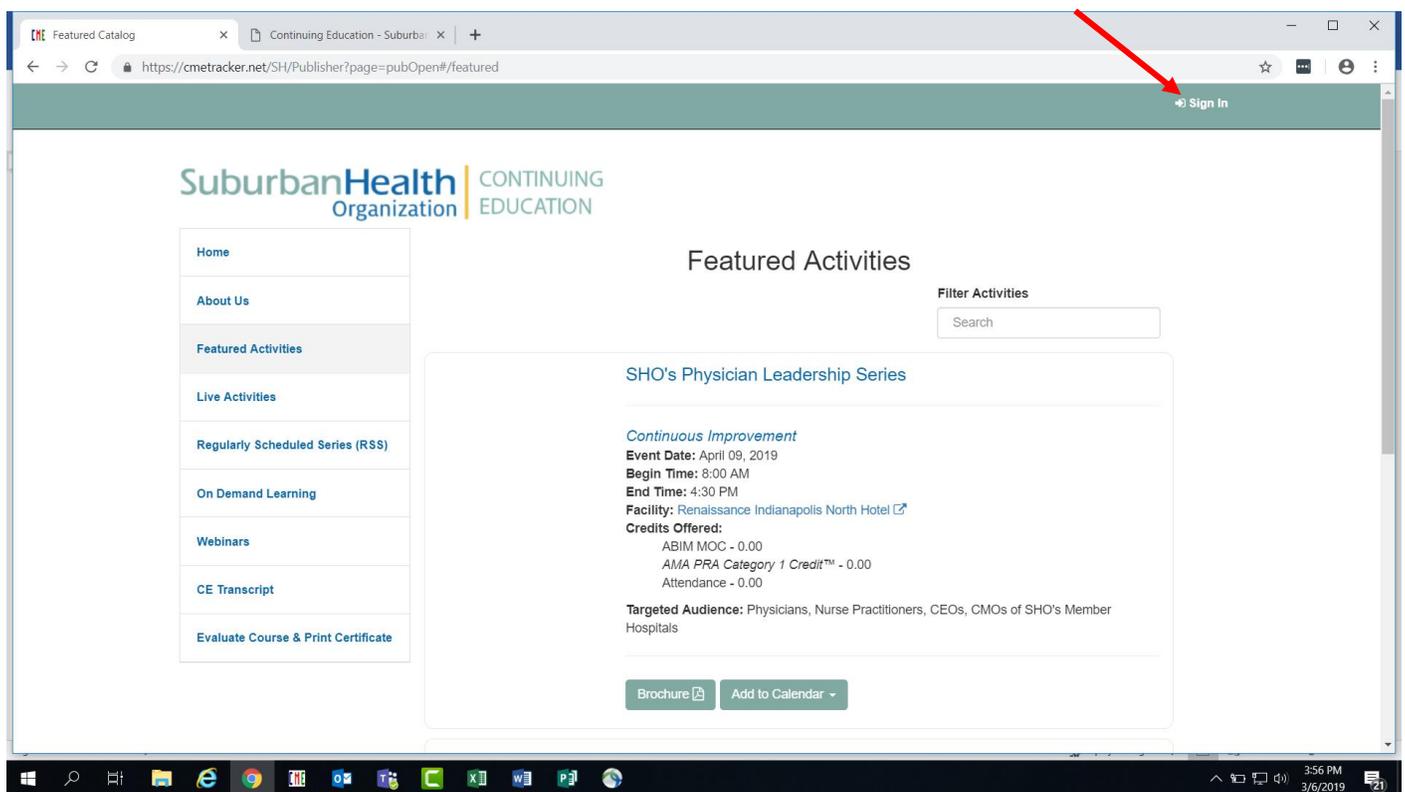


## Suburban Health Organization's (SHO) Continuing Education (CE) Website User Guide For Accessing Transcripts

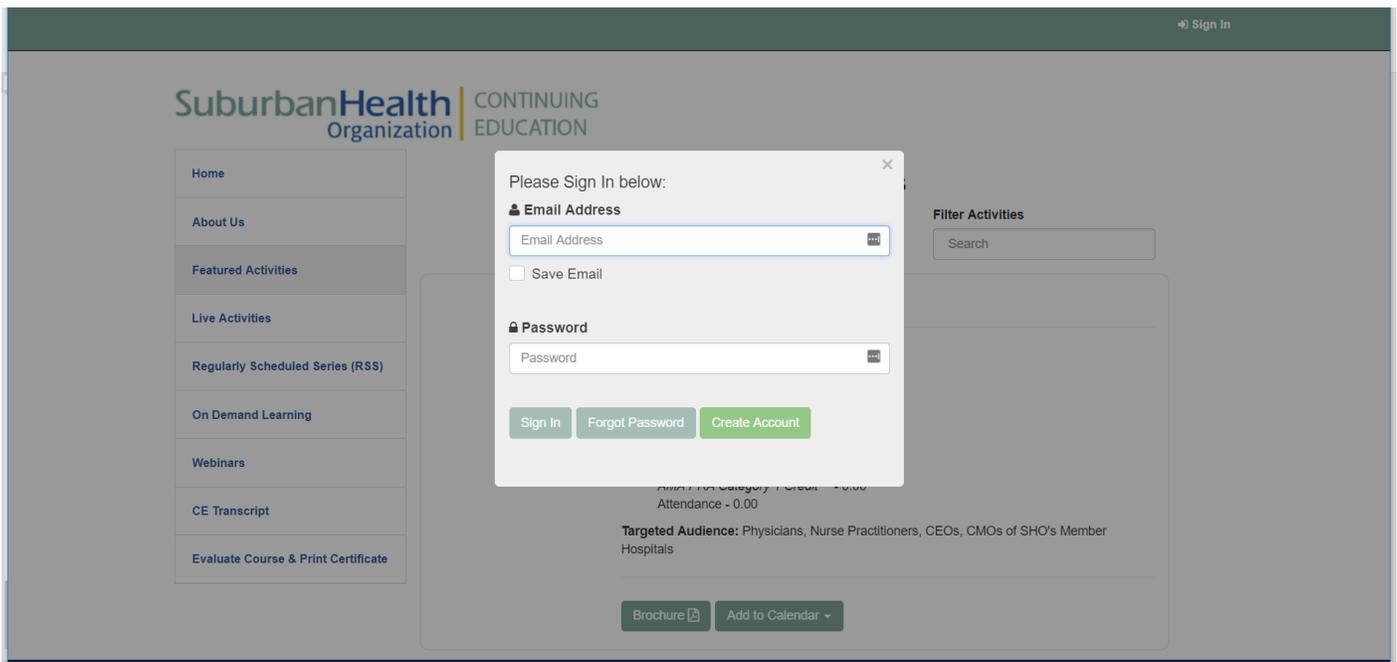
Individuals participating in SHO's CE program can access their transcripts online at <http://ce.suburbanhealth.com>. Please note, if you have saved the previous URL address as a favorite, you will want to update it with this link.

### Sign In

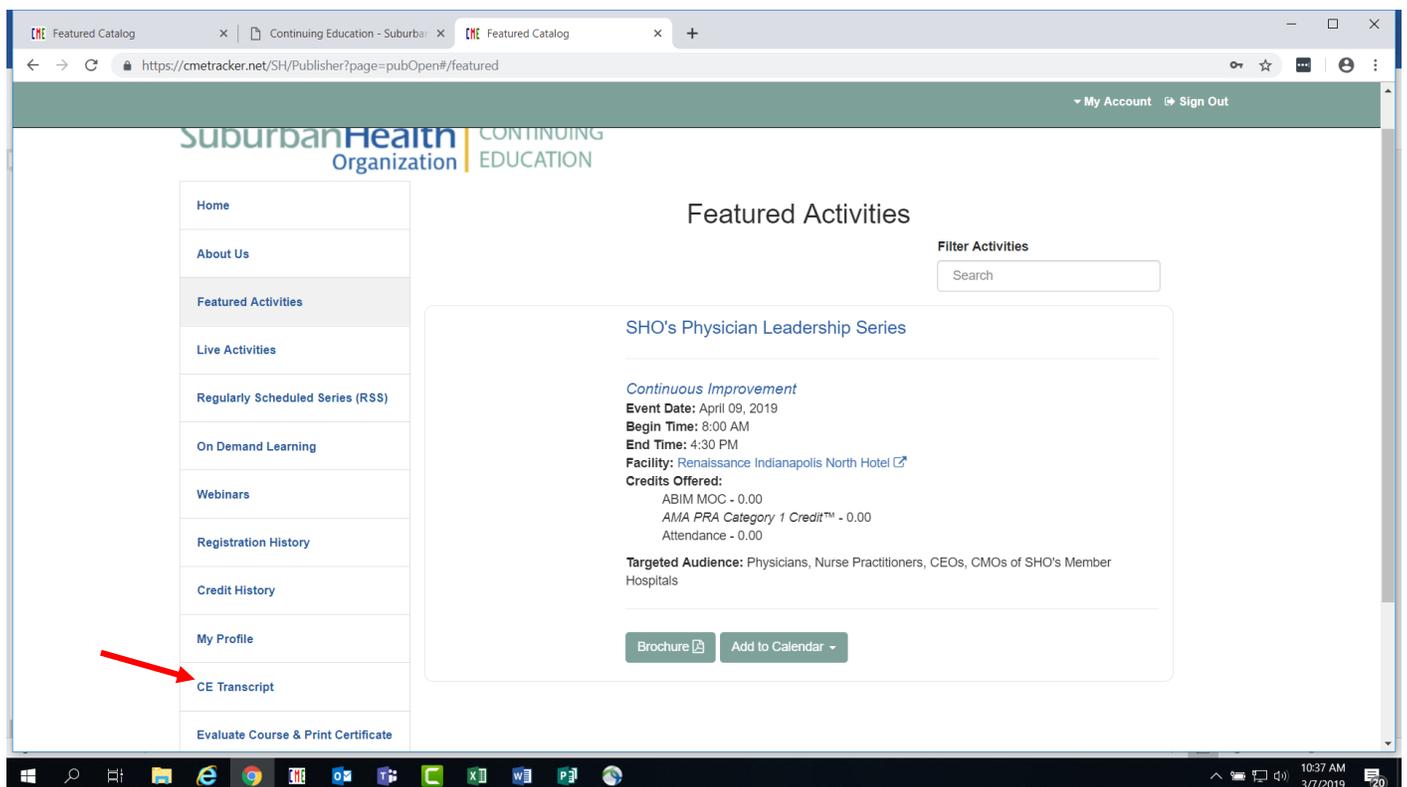
Click "Sign In" at the top of the screen.



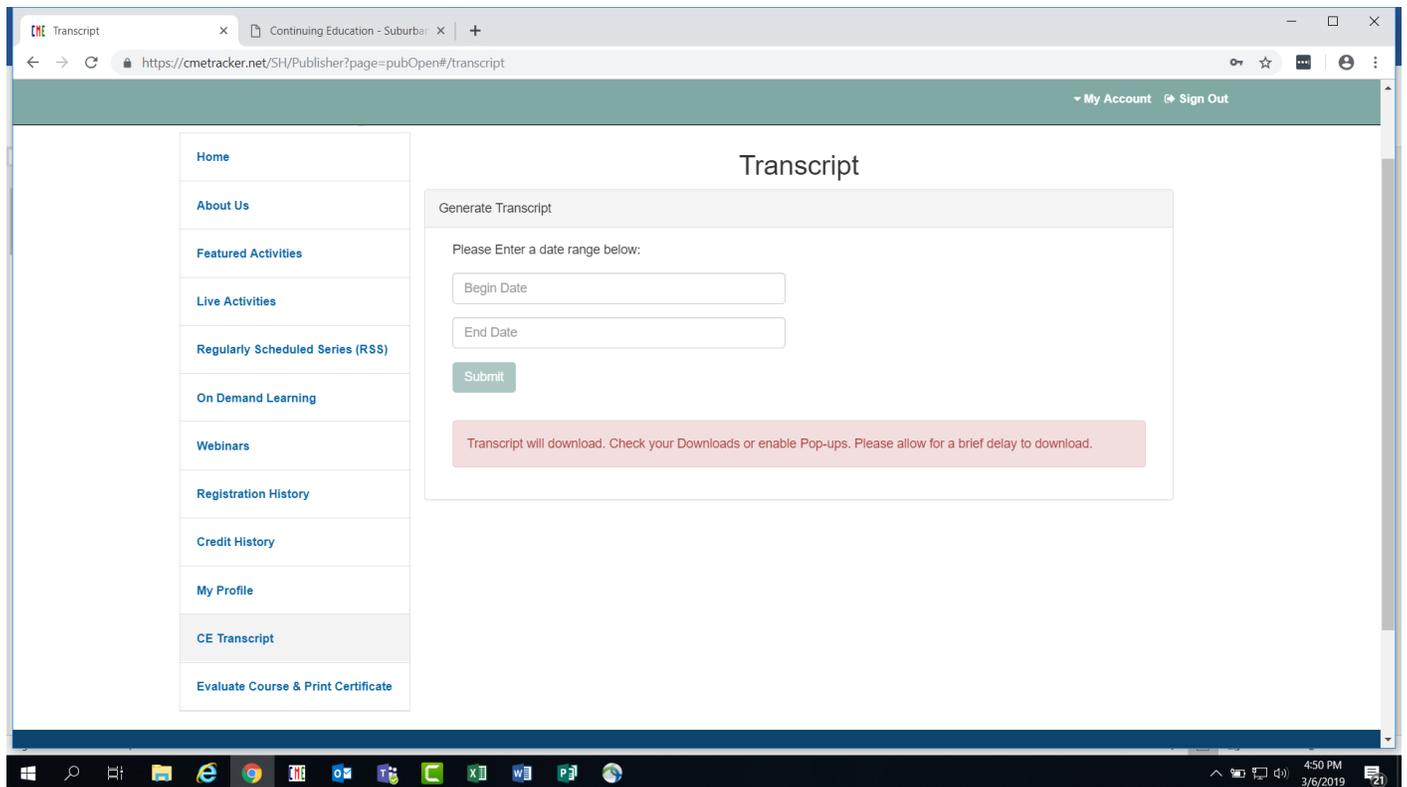
Enter your “Email Address” and “Password” into the fields in the pop up screen. Then click “Sign In”. If you do not know your password, click “Forgot Password” and follow the steps as outlined in the User Guide for Setting Up Your Profile.



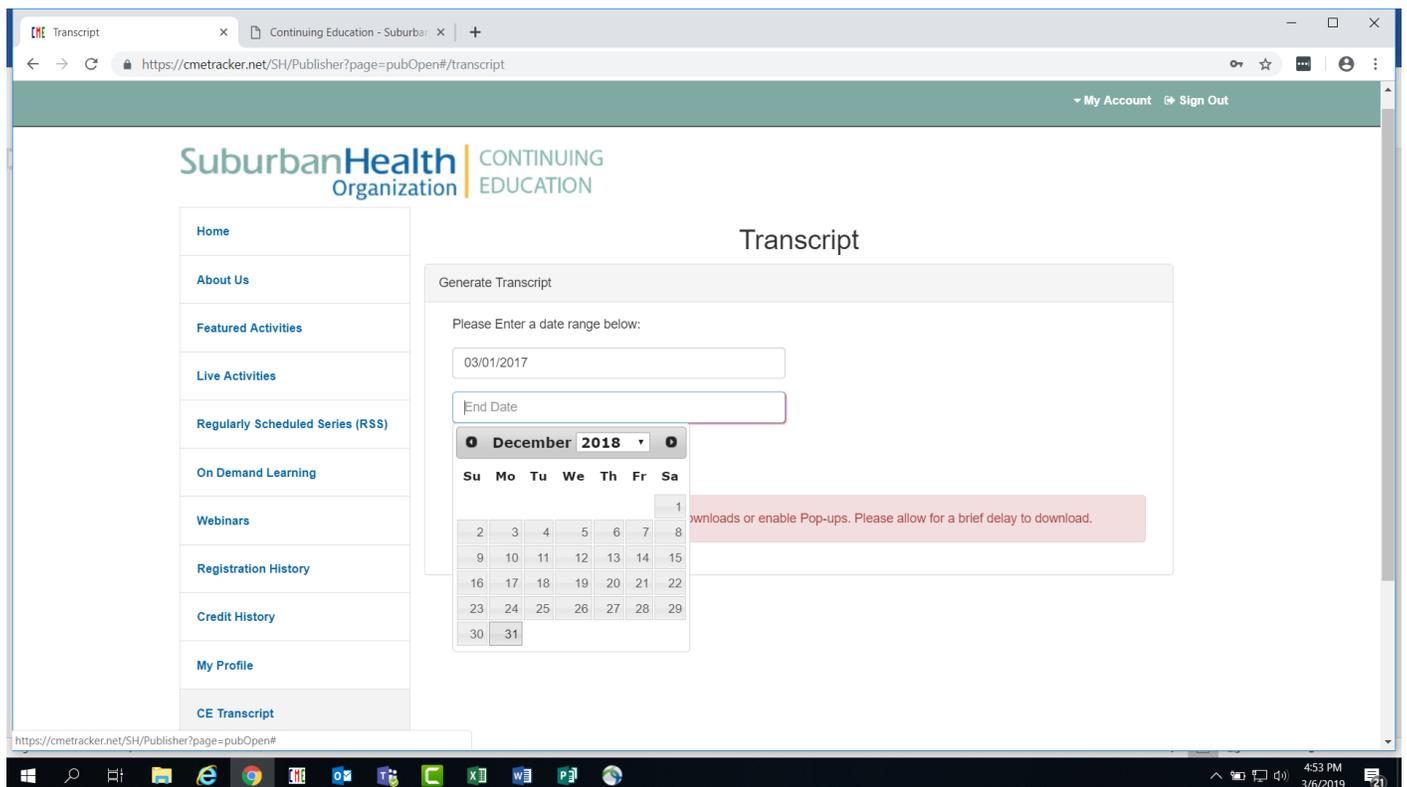
Click on “CE Transcript” on the left side of the screen.



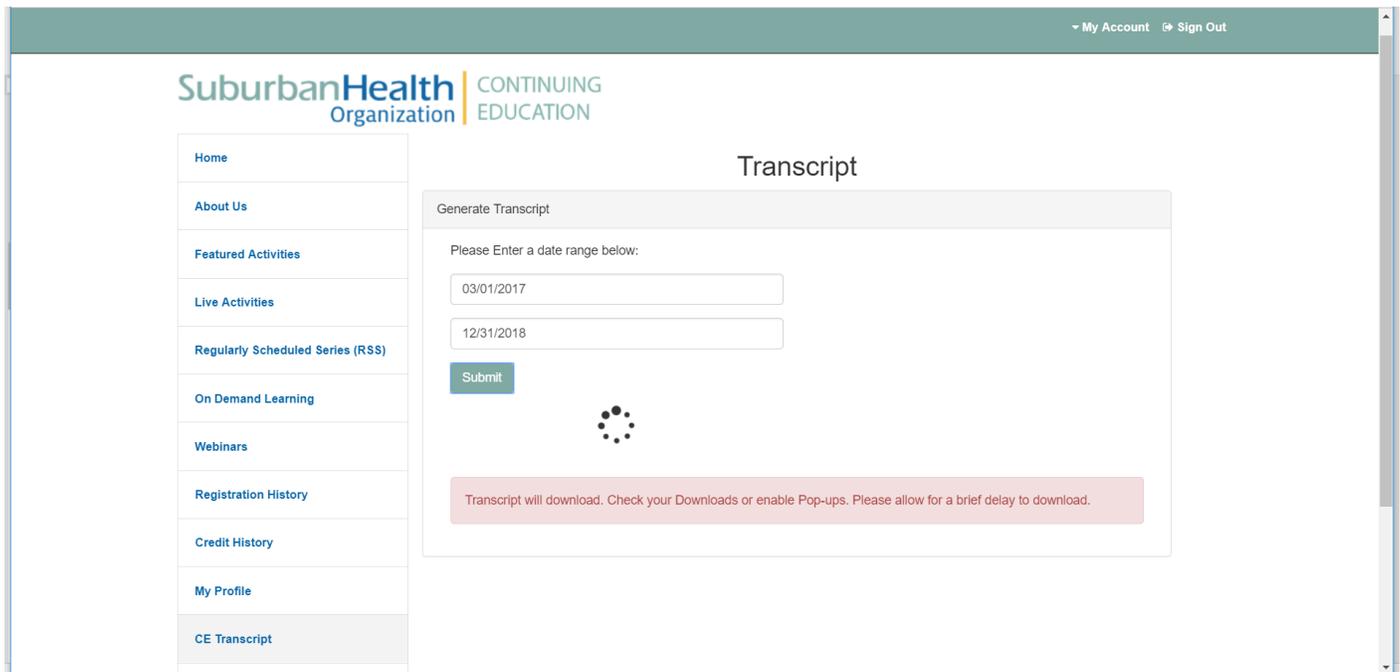
Enter the "Begin Date" and "End Date" Range you would like reported on your transcript.



You may enter the dates using the MM/DD/YYYY format, or you may select the date from the pop up calendar.



Please be patient and wait while the database searches for your credits; this process will take a few minutes. Once the moving circle disappears, please allow for a delay for the transcript to download. Make sure pop ups are enabled and/or check your downloads.



You can electronically save your transcript, or you can print your transcript. Transcripts will provide you with the event date, event name, type of credits earned, and the number of credits earned. All individuals will receive Attendance credits for CE activities. Individuals qualifying for additional credit types will receive those credits.



Suburban Health Organization  
2647 Waterfront Parkway East Drive, Suite 300  
Indianapolis, IN 46214  
ce@suburbanhealth.com  
317.692.5222 ext.283

**CE Transcript**  
January 01, 2018 - December 31, 2018

**Terri Neaderhiser, LSW, CCM**  
2647 Waterfront Parkway East Drive  
Suite 300  
Indianapolis, IN 46214

**Attendance**

Event Date	Event Name	Type Credit	Credit
3/9/2016	The Facts about Tobacco and Mental Health	Attendance	1.00
5/31/2016	A New Era of Diabetes Treatment	Attendance	0.75
5/15/2017	Using Motivational Interviewing to Promote Behavior Change	Attendance	1.00
6/23/2017	Pulmonary Hypertension	Attendance	0.00

Credits for each credit type will total at the end of the list of activities.

**Attendance**

Event Date	Event Name	Type Credit	Credit
12/18/2018	Sepsis and Antibiotics	Attendance	1.00

**Attendance - 27.75**

**Social Work**

Event Date	Event Name	Type Credit	Credit
6/7/2018	Palliative Care Primer - What's the Difference?	Social Work	1.00
8/28/2018	The 2018 Indiana Legislative Session Update & What is on the Horizon for 2019	Social Work	1.00
10/3/2018	Breaking Bad News: Saying Things Nobody Wants to Hear	Social Work	1.00

**Social Work - 3.00**

Suburban Health Organization is accredited by the Indiana State Medical Association to provide continuing medical education for physicians.

Suburban Health Organization is approved as a provider of continuing nursing education by Ohio Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. (OBN-001-91).

The Indiana Behavioral Health and Human Services Licensing Board certifies Suburban Health Organization has been evaluated and approved to offer Category I continuing education to social workers, clinical social workers, marriage and family therapists, mental health counselors, addiction counselors, and clinical addiction counselors. Certificate Number: 98000942A - Category I.

Questions may be directed to SHO's CE Team by calling 317-692-5222, ext. 283 or by e-mail at [ce@suburbanhealth.com](mailto:ce@suburbanhealth.com).